OFFICE TO THE PRINCIPAL

SRES's

SHREE RAMCHANDRA COLLEGE OF ENGINEERING

Lonikand, Pune – 412216

Reference №: SRCOE/2024-25/IC /320 Date: 08/04/2025

Internal Committee

Notice

A meeting of this committee is scheduled on 19th April 2025 (Saturday) at 11.00 am ,venue- Board room, Building - A. The Agenda of the meeting as below.

1. Confirmation of minutes of meeting of previous meeting.
2. To obtain training Certificate "POSH"by the members.
3. To inform staff &student about POSH Act 2013.
4. Any other item with the permission of chair.

All the members are requested to attend this meeting as schedulde.

Prof. Mrs.Patil Priya R

Member Secretary -IC

CC:1. For Communication among members.
2. Admin Office for record pl

Sr. No.	Name of the Member	Designation	Sign
1	Prof. (Ms.) Dahatre R.S	Chairperson	
2	Prof. (Ms.) Priya R. Patil	Member Secretary	
3	Prof. Dr. Sagar Shinde	Faculty Member	
4	Prof. (Mrs.) Diwate S M	Faculty Member	
5	Mr.Mahadeo Godase	Non –Teaching Member	
6	Mr.Siraj Patel	Non –Teaching Member	
7	Ms.Manisha Garad	Girls hostel Incharge	
8	Shital Sunil Sawant	UG Girl Student Representative	
9	Khan Mubashir	UG Boy Student Representative	
10	Ms. Godavari Abhiman Shinde	Dip. Girl Student Representative	
11	Mr.Ramesh Chaudhari	NGO-Maher	

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SHREE RAMCHANDRA COLLEGE OF ENGINEERING

Lonikand, Pune – 412216

Reference No: SRCOE/2024-25/IC/ 3200

Date: 19/4/2025

Internal Committee

Minutes of Meeting

A meeting of this committee was held on 19.04.2025, Monday at 11:00 AM.at board room, Building- A in the college. The meeting was chaired by Prof.Ms Dahatre R.S, Chairperson of Internal Committee.

Member Secreatary welcomed the members and the following transactions of the meeting were done.

1.Confirmation of minutes of meeting of previous meeting:

The.minutes of earlier meeting held on 13th Feb 2025 (Thursday) were read by Prof. Mrs Priya Patil and they were approved by all the committee members.

2.To obtain training Certicate "POSH"by the members.

Members discussed about importance of training on "POSH "Act and unanimously agreed that the members of this committee obtain :POSH Act"2013 training certificate(s) from authorized training centres.Generally such trainings are free.

3.To inform staff &student about POSH Act 2013.

It is suggested by the members that during S.I.P, in one of the sessions ,presentation(s) be made on " POSH Act"2013 and that shall creat awareness about i.c. amongst staff & student. Every one approved this suggestion and decided to implement it from coming academic year .

4.Any other item with the permission of chair

Members expressed satisfaction that there is no any case/complaint. Campus atmosphere is joyful and happy. Member secretary thanked all the members for their attendance and co-operation and then the meeting was concluded.

Prof. Patil Priya R

Member Secreatary -IC

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SHREE RAMCHANDRA COLLEGE OF ENGINEERING

Lonikand, Pune – 412216

Reference №: SRCOE/2024-25/ ICC/3200

Date: 19/4/2025

List of members those attended the meeting.

Sr. No.	Name of the Member	Designation	Sign
1	Prof. (Ms.) Dahatre R.S	Chairperson	
2	Prof. (Ms.) Priya R. Patil	Member Secretary	
3	Prof. Dr. Sagar Shinde	Faculty Member	
4	Prof. (Mrs.) Diwate S M	Faculty Member	
5	Mr.Mahadeo Godase	Non –Teaching Member	
6	Mr.Siraj Patel	Non –Teaching Member	
7	Mrs.Manisha Garad	Girls Hostel In charge	
8	Shital Sunil Sawant	UG Girl Student Representative	
9	Khan Mubashir	UG Boy Student Representative	
10	Ms. Godavari Abhiman Shinde	Dip. Girl Student Representative	
11	Mr.Ramesh Chaudhari	NGO-Maher	

Chairperson (I.C.C.)
Prof. Dahatre R S

19/4

Principal SRCOE, Lonikand, Pune
Prof. Dr. A.D.Desai

Principal
Shree Ramchandra Education Society's
Shree Ramchandra College of Engineering
Pune-Nagar Road, Lonikand, Pune-412216

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SRES's

SHREE RAMCHANDRA COLLEGE OF ENGINEERING

Lonikand, Pune – 412216

Details of ICC Committee Member

AY-2024-25

Sr. No.	Name of the Member	Designation	Contact number	Email id
1	Prof. (Ms.) Dahatre R.S	Chairperson	8888415956	rashmi.dahatre@gmail.com
2	Prof. (Ms.) Priya R. Patil	Member Secretary	9325899659	Priyapatil.srcoe@gmail.com
3	Prof. Dr. Sagar Shinde	Faculty Member	7350522345	sagarshinde@gmail.com
4	Prof. (Mrs.) Diwate S M	Faculty Member	7447571749	Snehaldiwate14@gmail.com
5	Mr.Mahadeo Godase	Non –Teaching Member	9975740152	godsemahadeo@gmail.com
6	Mr.Siraj Patel	Non –Teaching Member	9975977142	Sirajpatel165@gmail.com
7	Ms.Manisha Garad	Girls hostel Incharge	7773988954	Manishagarad2023@gmail.com
8	Shital Sunil Sawant	UG Girl Student Representative	9689107684	sawantShital2017@gmail.com
9	Khan Mubashir	UG Boy Student Representative	9767874082	Mubashirkhan9097@gmail.com
10	Ms. Godavari Abhiman Shinde	Dip. Girl Student Representative	7756032161	Godavarishinde61@gmail.com
11	Mr.Ramesh Chaudhari	NGO-Maher	9011594757	maherpune@gmail.com

Shree Ramchandra College of Engineering Pune

2/9/2024

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Reference №: SRCOE/2024-25/ICC/320

Date: 12/09/2024

Internal Committee

Notice

It is hereby informed to all members that the meeting of this committee is scheduled on 20th Sept 2024 (Friday) at 11.00 AM ,venue-Board room, Building - A. The Agenda of the meeting is given below.

1. Confirmation of minutes of meeting of previous meeting.
2. Creation of Women Helpline Number and to inform all concerned.
3. To organise gender Sensitization Programme.
4. Any other item with the permission of chair.

We hereby request all members to make it convenient to attend this meeting as schedulde above.

Prof.Patil P.R
Member Secreatary--IC

CC:1. All concerned committee members.
2. Admin Office for information

Sr. No.	Name of the Member	Designation	Sign
1	Prof. (Ms.) Dahatre R.S	Chairperson	
2	Prof. (Mrs.) Priya R. Patil	Member Secretary	
3	Prof. Dr. Sagar Shinde	Faculty Member	
4	Prof. (Mrs.) Diwate S M	Faculty Member	
5	Mr.MahadeoGodase	Non –Teaching Member	
6	Mr.Siraj Patel	Non –Teaching Member	
7	Mrs.Manisha Garad	Girls Hostel In charge	
8	Shital Sunil Sawant	UG Girl Student Representative	
9	Khan Mubashir	UG Boy Student Representative	
10	Ms. Godavari Abhiman Shinde	Dip. Girl Student Representative	
11	Mr.Ramesh Chaudhari	NGO-Maher	

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SHREE RAMCHANDRA COLLEGE OF ENGINEERING
Lonikand, Pune – 412216

Reference №: SRCOE/2024-25/ICC/3200-B

Date: 20/09/2024

Internal Complaints Committee
Minutes of Meeting

A meeting of ICC committee members was held on 20th Sept 2024 at 11.00 a.m. in board room of building-A in the college. Member Secreatary welcomed all the members of the Committee.

Following points were discussed,

1. **Confirmation of minutes of meeting of previous meeting:**

Previous meeting was held on 26th July 2024 (Friday) at 11:00 AM ,venue-Board room, Building -A. Minutes of earlier meeting were read by Prof. Priya Patil and approved by all the committee members.

2.Creation of Women Helpline Number

Member Secreatary suggested to add Woman helpline number on website of college an accordingly instruction shal b givn to system administrator.Also members were requested to bring this point to the notice of staff and students.

3. To organise gender Sensitization Programme

To organise gender sensitization Programme members discussed to inform all HODs /Hostel staff and coordinators to organize gender sensitization Programme and creat healthy and peaceful enviroment,and creat sense of responsibility among all concerned.All th members appreciated this move.

4.Any other item with the permission of chair:

Finally the member concluded the meeting by thanking the members for attending the meeting.

Prof. Patil Priya R
Member Secreatary

Shree Ramchandra College of Engineering Pune

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Date: 20/09/2024

Reference №: SRCOE/2024-25/ ICC/ 3200-B

List of members those attended the meeting.

Sr. No.	Name of the Member	Designation	Sign
1	Prof. (Ms.) Dahatre R.S	Chairperson	
2	Prof. (Ms.) Priya R. Patil	Member Secretary	
3	Prof. Dr. SagarShinde	Faculty Member	
4	Prof. (Mrs.) Diwate S M	Faculty Member	
5	Mr.Mahadeo Godase	Non –Teaching Member	
6	Mr.Siraj Patel	Non –Teaching Member	
7	Ms.ManishaGarad	Girls hostel Incharge	
8	Shital Sunil Sawant	UG Girl Student Representative	
9	Khan Mubashir	UG Boy Student Representative	
10	Ms. Godavari Abhiman Shinde	Dip. Girl Student Representative	
11	Mr.Ramesh Chaudhari	NGO-Maher	

Chairperson (I.C.C.)
Prof. Dahatre R S

Principal SRCOE, Lonikand, Pune
Prof. Dr. A.D.Desai

Principal
Shree Ramchandra Education Society's
Shree Ramchandra College of Engineering
Pune-Nagar Road, Lonikand, Pune-412216

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Shree Ramchandra Education Society's
Shree Ramchandra College of Engineering
Approved by AICTE,New Delhi,Govt of Maharashtra ,DTE ,and affiliated to MSBTE & Savitribai Phule Pune Universit
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Ph.: +91 9923591555
E:-srcoepune@gmail.com W:-www.srespune.org DTE Code:6759 AISHE Code:C-41486

Mr.Shankar R.Bhumkar	Mr.Uddhav R. Bhumkar	Prof. Dr.Avinash D.Desai
Founder Secretary	Treasurer	Principal

Ref.: SRES/SRCoE/IC/3443

Date : 06/05/2025

From:-Chairperson,
I.C Committee,
SRCOE, Lonikand Pune.

To,
The Principal,
SRCOE, Lonikand Pune.

Dear Sir,

Sub: Submission of Annual Report of I.C. Committee for the Academic year 2024-25 ((Prevention, Prohibition and Redressal) POSH Act 2013)-Reg.

Please find enclosed the Annual Report of I.C Committee((Prevention, Prohibition and Redressal) POSH Act 2013pretainng to our institute namely SRE'S, S.R.C.O.E., Lonikand Pune for A.Y 2024-25.

Kindly receive the same and it is uploaded on college website for the information of all general public.

Thanking You,

Yours truly,

Ms.Dahatre R.S
Chairperson-I.C.C
SRCOE, Lonikand, Pune

Shree Ramchandra College of Engineering Pune

Ramchandra Education Society's
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Mr.Shankar R.Bhumkar
Founder Secretary

Mr.Uddhav R. Bhumkar
Treasurer

Prof. Dr.Avinash D.Desai
Principal

Ref.: SRES/SRCOE/IC/3443.

Date : 06/5/2025

From:-Chairperson,
I.C Committee,
SRCOE, Lonikand Pune.

To,
The Principal,
SRCOE, Lonikand Pune.

Subject: Submission of annual report of ICC under section 21(1) of (Prevention, Prohibition and Redressal) POSH Act2013 for AY.2024-25.

Dear Sir,

We hereby submit the Annual Report of the Internal Committee as per POSH Act 2013 A.Y-2024-25.

Number of complaints received in a year	01 (one)
Number of complaints disposed in a year	01(one)
Nature of cases pending as on 31st December 2024 for more than 90 days	Nil
Nature of action taken by the employer	He is served with warning letter and Undertaking received from student & parents.
Number of awareness programme conducted to create awareness about sexual harrassment from 1st June 2024 to May 2025	03 (Three)
Number of employees attended such session conducted to create awareness about sexual harrassment at workplace from June 2024-May 2025	70 students

Any specific initiative taken by the organization /IC towards their role of prevention, Prohibition and Redressal:The counseling session and sensitization about POSH Act 2013 ,is done during student Induction Programme(S.I.P) and during staff meetings.

a) IC was constituted on 03 Feb 2017
b) Change in IC members on .....6.7.2024.....(details below in point h)
c) Orinentation Programme conducted to the members of IC on...11.9.24.....

Shree Ramchandra College of Engineering Pune

d) Updated on Anti-Sexual Harassment Policy disseminated to all employees on..18/9/24.
e) Notice of constitution of the IC displayed at conspicuous location from@...the.begining of each
f) Work from home awareness sessions conducted for employees - Not Appliable Academic year
g)New joiner orientation about the policy and law conducted on..During..imediate meeting of IC after
h)The names and contact details of the IC as on 31st December 2024 is as follows: thure joining.

Sr.No	Name	Designation	Sign	Contact details
1	Prof. (Ms.) Dahatre R.S	Presiding Officer	Dahatre	The contact details of these members are available with Admin office 9923591555
2	Prof. (Ms.) Priya R. Patil	Member Secretary	Patile.	
3	Prof. Dr. Sagar Shinde	Faculty Member	SK	
4	Prof. (Mrs.) Diwate S M	Faculty Member	SDiwate	
5	Mr.Mahadeo Godase	Non –Teaching Member		
6	Mr.Siraj Patel	Non –Teaching Member	Patel	
7	Ms.Manisha Garad	Girls hostel Incharge	Maruthe	
8	Ms.Shital Sunil Sawant	UG Girl Student Representative	shital	
9	Mr.Khan Mubashir	UG Boy Student Representative	MKhan	
10	Ms. Godavari Abhiman Shinde	Dip. Girl Student Representative	Godavari	
11	Mr. Ramesh Chaudhari	External Member		

i) Summary of the action taken on complaints of sexual Harassment :**No cases reported & hence N/A**

Sr. No	Complaint No.	Complainant	Respondent	Displinary Action
1	Female employee	Male employee		Not applicable
	No complaints	No complaints		-

The report has been prepared in compliance of Section 21 (1)of I.C.C(Prevention, Prohibition and Redressal) POSH Act 2013.

Yours faithfully,

Dahatre

Ms.Dahatre R.S
Chairperson-I.C.C
SRCOE, Lonikand, Pune

Shree Ramchandra College of Engineering ★ Pune